

THE ENTRANCE PENINSULA COMMUNITY PRECINCT

DRAFT Minutes of the Executive Meeting held on Tuesday, 3rd August, 2010 at 4:00 pm at
Meeting Room A, The Entrance Community Centre, Oaklands Avenue, The Entrance.

- 1. Welcome and Apologies:** Vivienne Scot opened the meeting at 4.00pm, welcoming all in attendance.
In Attendance: Doug Darlington, Vivienne. Scott, Tony Scott, Marlene Penning, Charles Harvey, Jeremy Holderness, Luke Nayna and Anne Rowland. (8) Wyong Shire's General Manager, Michael Whittaker arrived at 4:20pm
Apologies:. Narelle Harvey, Ross McKendrick and Valda McKendrick,

While awaiting the arrival of Michael Whittaker it was decided to depart from the agenda and bring forward the following items:

- 7. Treasurer's Report:** Treasurer Charles Harvey reported a current credit balance of \$540.81 He provided an estimated future expenditure from 1st August 2010 to 31st December 2010 in the amount of \$520.00. This amount did not include the registering of a Domain Name for the Precinct web site. Charles advised that he had contacted Council re Precinct Web Site expenses and had received a reply that between \$150.00 and \$200.00 start up costs and less than \$100 annual fees were considered reasonable. He advised he would submit a claim for the registration of the Domain Name. Moved Charles Harvey, Seconded Tony Scott.
- 12. 12.2 TEPCP Web Site - Registration of Domain Name "www.tepcp.org"** The Secretary provided a list of advantages to TEPCP of having its own web site. It was resolved that the domain name should be: **"theentranceprecinct.org"**. Marlene Penning suggested we should use "Australian Domain Names" for registration. Doug advised that he had recommended Melbourne IT as the registrar as it is the primary holder of domain names in Australia. The site is for a monitored two year trial and will be hosted free of charge by the Darlington Family web site server. Moved Secretary, seconded Anne Rowland.
ACTION: Secretary to register the domain name **"theentranceprecinct.org"**.

- 3. Minutes of the Executive Meeting held on Tuesday, 6 July, 2010:** Moved Luke Nayna; Seconded Charles Harvey.

- 4. Minutes of the General Meeting held on Tuesday, 20th July, 2010 :** Moved Luke Nayna; Seconded Tony Scott.

Upon arrival of Michael Whittaker at 4:20pm the meeting reverted to: Agenda Item 2.

- 2. Address of WSC's General Manager, Michael Whittaker.** Vivienne warmly welcomed Michael to the meeting and introduced the Executive, thanking him for taking the time in his busy schedule to meet with us. A frank and open discussion took place in a friendly atmosphere where the GM was advised by the Executive of its appreciation of the manner in which he had quickly moved to address important issues to Council to make what the Executive believes is a good Council even better. The Executive encouraged the GM to try and advance developments that would revitalise The Entrance such as the Lake Side Plaza Development and the Entrance Resort Development.

TEPCP had previously advised the General Manager of items it wanted addressed.. A summary of his advice is as follows:

- 2.1 He was not in favour of adopting a formal Quality Assurance Certification, but was looking to implement improved systems and documentation of Council's 200 odd business activities. A new Service Delivery Model will be presented to Council on 25th August 2010 meeting that resulted from about 1200 submissions from staff.
- 2.2 The structure of Council's organisation was being addressed with the establishment of a new Directorate that would improve the communications between Directorates. He was proposing a better spread of the work load across his Directors and looking to change the culture of the organisation so that senior management took more time to consider ideas put forward by junior staff.
- 2.3 Council was moving fast to implement the Four Year Development Plan that would also align the plan with the documentation to improve the transparency of the Annual Plan. The Shire Vision would become a living document and amended as changes were needed and not reviewed at the end of a set period to ensure continued relevance.
- 2.4 Community input into The Entrance Master Plan had been delayed by changes to statutory requirements and training staff. He did not expect that the Masterplan process for The Entrance would commence before September 2011. The new LEP for Wyong Shire would be submitted in 2011.

2.5 Michael advised that community empowerment was Council policy and that this was being addressed in the new Service Delivery Model. Funding of Precincts would continue on a reasonable needs basis.

Michael left the meeting at 5:30pm.

5 Business Arising from Executive and General meetings:

5.1. Social Housing at The Entrance. Resolved we again write to WSC asking them specifically have they reviewed the NSW Housing's Gosford Avenue Development with regards to: State Environmental Planning Policy No. 65 — Design Quality of Residential Flat Development; NSW Housing's Senior's Living Policy and the Urban Design Guidelines for Infill Developments. Request what additional requirements would a private developer have to include to get Council's planning approval and ask what responses has WSC had from NSW Housing re issues raised by TEPCP. Also ask if the NSW Infrastructure Co-ordinator General request for additional information in the environmental review were adequately addressed.

ACTION: Secretary to write to WSC..

5.2. Community Grant for Data Projector and screen. The Secretary advised he had taken no action yet on this item.

ACTION: Secretary to write to tenders and submit grant application to WSC.

5.3. Moving Police's TLAC to Wyong Grant McBride's advised that The Entrance Station would stay open, but did not tell us is the number of jobs lost to The Entrance by Transferring the Tuggerah Lakes Area Command to the new Wyong Station together with the Highway Patrol and the impacts this will have on The Entrance's fragile retail economy.

ACTION: Secretary to write to Grant McBride to alert him of the communities concerns about the move.

5.4 Combined Precinct Forum TEPCP Agenda Items. The items of Precinct Funding, Transparency in Annual Plan and broadening community representation were dealt with by the WSC GM in Item 2 above.

5.5 WSC's Annual Plan. No further action on WSC's response

5.6 Exiting Coral Street Car Park The Wrong Way. Secretary advised letter sent to WSC

5.7 Proposed Regulation of Traffic- Lindsay Street Long Jetty Jeremy Holderness provided the Secretary with details of Council's advertised work in Liddel Street

ACTION: Secretary to write to WSC asking the present status of the work.

5.8 NSW Housing Code Expansion to Cover Small Lots. No Report, however the additional Planning Proposal to promote economic growth and competition by the State Government developing a Competition State Environmental Planning Policy (SEPP) where competition between individual businesses is not a relevant planning consideration was discussed.

ACTION: Luke Nayna volunteered to investigate and report.

6. Correspondence Doug Darlington See attached report

7. Treasurer's Report: See above

8. WSC's Traffic Committee Report: Jeremy Holderness provided a written report, copy attached.

9. WSC's Estuary Management Committee Report: No reported:

10 WSC's Governance Committee Report: No Report

11 Report on WSC's 28 March 2010 Ordinary Meeting: (Summary report attached.) No items arising.

12. General Business

12.1 Promoting August " Meet the Candidates" meeting. Discussion held on items for the candidates to address and the meeting procedures.

ACTION: Vivienne, Doug and Anne to develop documents for sending to candidates and promoting the meeting.

12.2 TEPCP web site - registration of Domain Name See above.

12.3 Illegal Camping in Karagi Reserve. With the approaching October long weekend there was concern that WSC had not progressed a solution to this issue

Meeting closed at 6:15pm

Next Meetings:

General Meeting: Tuesday 17th August, 2010 at *The Entrance Community Centre* at 7:00pm.

Executive Committee Meeting: Tuesday, 7th September, 2010 at *The Entrance Community Centre* at 4.00